

# 2021 Abstract Submission Guidelines

## IAOMS/Asan AOMS NextGen Online Conference

Please contact [Kimberly Shadle](#) with any questions related to the guidelines or submission process.

Abstract submissions are welcome for consideration for the IAOMS/Asian OMS NextGen Online Conference which will be held October 26-30, 2021.

### IMPORTANT DATES

Call for Abstracts Opens:	July 15, 2021
Abstract Submission Deadline:	September 1, 2021
Notification of Review Outcome:	October 13, 2021
Deadline for accepted authors to register:	September 1, 2021
Deadline for authors to join the IAOMS:	October 20, 2021

### WHAT ARE WE LOOKING FOR?

We are looking for research, innovation, ideas, and empirical data on experience, across the spectrum of clinical problems confronting maxillofacial surgeons that will inspire, interest, and assist your colleagues around the globe.

### THEMES

Abstracts are welcome in any one of the following themes:

1. Orthognathic surgery (including aesthetic, cleft and anomalies)
2. Pathology (to include rare diseases and reconstructions)
3. Implants
4. Tissue engineering and new technologies
5. Traumatology

### PRESENTATION & ABSTRACT PUBLISHING

For this conference, abstracts will be collected for publication in an on-line supplement of the *International Journal of Oral and Maxillofacial Surgery (IJOMS)* which will be published three- six months following the conference. There will be no presentations and no posters collected. All abstracts accepted by the Journal must abide by their guidelines and editorial requests. This may include shortening of abstracts before they are published.

The Primary Author of the top three abstracts for each theme will be invited to give an oral presentation at ICOMS 2023 Vancouver and the ACOMS meeting in Korea.

**Previously Presented or Submitted Abstracts**

Abstracts that have been previously published or presented at other conferences will not be considered for publication. Please email [kshadle@iaoms.org](mailto:kshadle@iaoms.org) if you are unsure about submitting previously presented work.

## SUBMISSION GUIDELINES

**It is ESSENTIAL that you read the guidelines below before you submit.** Abstracts which do not adhere to the guidelines will not be reviewed.

- All abstracts must adhere to the abstract submission guidelines outlined here and on the conference website.
- All abstracts must be submitted in English.
- The abstract cannot exceed 250 words and must not contain tables or images. Be sure to include purpose, methods, results, and conclusions.
- A submission as a particular theme may be changed to a different type following review in order to be published.
- The abstract may only be submitted once for the IAOMS/Asian AOMS NextGen Online Conference. Do not submit duplicate abstracts. If you have questions about whether your abstract was received please contact Kimberly Shadle ([kshadle@iaoms.org](mailto:kshadle@iaoms.org)).
- It is the responsibility of the Primary Author to submit the abstract. They are the main contact whose responsibility it is to communicate with Co-authors.
- The Primary Author must register for the conference by September 1, 2021.
- The Primary Author and ALL Co-authors must have current IAOMS memberships in order for the abstract to be eligible for publication. Abstract Authors from Asian countries are also required to be members of the Asian Association of Oral and Maxillofacial Surgeons.
- The text of eligible abstracts, along with the names and affiliations of Primary and Co-authors will be published in the on-line supplement of the *International Journal of Oral and Maxillofacial Surgery (IJOMS)*. Abstract titles and the names of the Primary and Co-authors will be published on the IAOMS website.

## SUBMISSION PROCESS

The Primary Author must submit the abstract and will act as the main point of contact for the abstract with the abstract reviewers and conference organizers.

**Before beginning your abstract submission, please note:**

1. All Authors and Co-authors are required to have an IAOMS account prior to submission of an abstract. If your Co-author has not established an account with the IAOMS please ask them to establish an account [here](#). Once they have done so you may log back in to add them to your abstract submission.

2. To update any personal/professional information for each Author, Authors and Co-authors can log into their IAOMS web site account and [update their profile](#) (Click Edit Bio). The **Academic or Professional Affiliation** field is required and may be updated by completing the **Organization** field in your web site profile.

## To submit the abstract:

- Log into the abstract portal [here](#)
- Enter your IAOMS account **username** and **password**
- Under **User Actions** select **Submit an Abstract**

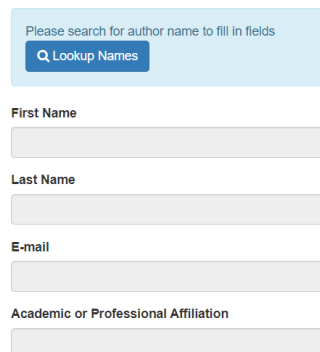


User Actions

Submit an Abstract

-Enter the **Title** (15 word limit), enter the **Co-authors** using the author look-up feature. (Please note to look up a Co-author you must enter their e-mail address. If the abstract Co-author does not have an IAOMS account he/she must create an account. You may proceed with the submission process and return to add the Co-author once they have established an account.)

▼ Author 2



Please search for author name to fill in fields

🔍 Lookup Names

First Name

Last Name

E-mail

Academic or Professional Affiliation

-Enter the text of the abstract. Note there is a 250 word limit. Do not enter graphs, tables or images. **Be sure to include purpose, methods, results, and conclusions.**

Abstract \*

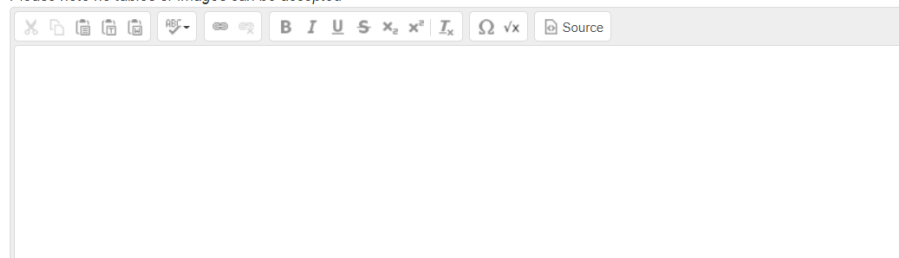
Abstracts should not exceed 250 words (approximately 1200 characters).

Enter your abstract in the text box below.

DO NOT USE ALL CAPS or all lowercase letters in your abstract. Please write in proper sentence format.

If you are copy/pasting from another document please make sure your Pop-up Blocker is disabled.

*Please note no tables or images can be accepted*



Rich text editor toolbar: Undo, Redo, Bold, Italic, Underline, Strikethrough, Text Color, Background Color, Bulleted List, Numbered List, Link, Source

Abstract text area

-Select the related **Abstract Topic**

**Abstract Topics \***

- 1: Orthognathic Surgery  
*(to include aesthetic, cleft and anomalies)*
- 2: Pathology  
*(to include rare diseases and reconstructions)*
- 3: Implants
- 4: Tissue Engineering and New Technologies
- 5: Traumatology

-Check the **Terms and Agreements** boxes

-Click **SUBMIT INFORMATION**. If you do not plan to make any changes check the yellow box finalizing your submission.

**Terms and Agreement**

\* I agree this abstract is original and has not been submitted for publication or presented at another conference

\* Eligible abstracts will be published in an on-line supplement of the International Journal of Oral and Maxillofacial Surgeons (IJOMS). The IAOMS reserves the right to determine which abstracts will be published in the supplement



I am finalizing this submission for review and will no longer be making edits

[Submit Information](#)

-Upon submission you will see your abstract listed by title by clicking **Open Quick View** at the top of the page. If the submission has been finalized it will be noted there as well.

Logged In as Kimberly Shadle [Open QuickView](#)

You have entered the following Abstracts:

Test 3: P-41788227-17 (abstract finalized)	
Test Two: P-41788227-14	
Another Test Abstract: P-41788227-18 (abstract finalized)	
Test Abstract: P-41788227-10	
<a href="#">+ Submit New Abstract</a>	

Following submission the Primary Author will receive an automated e-mail informing noting the submission has been received into the system.

Important: The abstract submission portal is different to the Conference registration; you will use the same username and password to register for the conference and to submit your abstract.

**To edit a submitted abstract:**

To edit your abstract, log into the platform, locate the abstract you wish to edit, click the identification number next to the abstract title, make edits and click the SUBMIT button. Remember to click the yellow box if your submission is final and you do not wish to make any changes.

## **REVIEW AND NOTIFICATION OF ACCEPTANCE**

All abstracts will go through a blind peer-review carried out by reviewers selected by the IAOMS/Asian AOMS NextGen Online Abstract Committee. Authors may be contacted by reviewers to request edits to the abstract. Notification of acceptance or rejection will be sent to the Primary Author on or before October 20, 2021.

## **REGISTRATION AND MEMBERSHIP REQUIREMENTS FOR ABSTRACT AUTHORS**

When notified of acceptance, the Primary Author is required to accept the offer by registering for the conference and ensuring his/her IAOMS membership is up to date. Current IAOMS membership is required for all Primary Authors and Co-authors. If membership is not current by October 20, 2021 the abstract will not be eligible for publication. Please contact Katie Cairns ([kcairns@iaoms.org](mailto:kcairns@iaoms.org)) with membership questions.

Kindly note that abstract authors from Asian countries must also be current members of the Asian Association or Oral and Maxillofacial Surgeons.

## **WITHDRAWAL AND CHANGE OF PRESENTER**

If you need to withdraw the abstract please contact Kimberly Shadle([kshadle@iaoms.org](mailto:kshadle@iaoms.org)) by October 1, 2021.

Please contact Kimberly Shadle ([kshadle@iaoms.org](mailto:kshadle@iaoms.org)) with for questions about the guidelines or assistance with the submission process..